

## PERSONAL INFORMATION

Ana



📍 21 rue 63460 ZERAND (France)

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✉ @orange.fr

Sex Female | Date of birth 21 Dec 2000 | Nationality French

## JOB APPLIED FOR

Shop assistant

## WORK EXPERIENCE

27 Nov 20 --23 Dec 20

Shop assistant

Okaidi  
Shopping center Riom Sud, 63200 Riom (France)  
[www.okaidi.fr](http://www.okaidi.fr)

Business or sector Child's clothes shop

12 Jun 20 --8 Jul 20

Administrative secretary

FB.Fermeture du Batiment  
63460 Combronde (France)  
[www.fb-fermeture-batiment.fr](http://www.fb-fermeture-batiment.fr)

Business or sector Administrative and support service activities

9 Jan 20 --4 Feb 20

Shop assistant

Intermarché, Combronde (France)  
<https://www.intermarche.com>

Business or sector Supermarket

13 Jun 20 --5 Jul 20

Shop assistant

Cache-Cache  
Shopping center Riom Sud, 63200 Riom (France)  
[www.cache-cache.fr](http://www.cache-cache.fr)

Business or sector Women's clothes shop

9 Nov 20 --28 Nov 20

Shop assistant

Intersport  
Espace Mozac, 63200 Mozac (France)  
[www.intersport.fr](http://www.intersport.fr)

Business or sector Sport shop

Main activities :

Reception of the parcel, folding clothes, labelling, arrangement, advising customers, supervision of changing rooms, cleaning.

Tasks accomplished in FB Fermeture du Bâtiment :  
order / estimates / invoice / switchboard / VAT return / accounting

Jul 2014 – Jul 2015 Summer job : Castration of corns  
JOZERAND (France)

EDUCATION AND TRAINING

2011 – 2012 A level in Trade in European Section in English  
Vocational School Marie Laurencin  
1 avenue Jean Monnet, 63200 Riom (France)  
General subjects : English, French, Spanish, Mathematics, History, Geography  
Professional subjects : Trade, Law, Economy (Merchandising...).

PERSONAL SKILLS

Mother tongue(s) French

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	B1
Spanish	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills - Good skills of communication and good contact won by my experience during my training internships.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Independent user	Basic user	Basic user

Digital skills - Self-assessment grid

- Good command of office suite (word processor, spread sheet, presentation software)

ADDITIONAL INFORMATION

Hobbies - I practise gym and I train a team of gymnasts (girls from 6 to 10 years old) .  
- I like to cooking, to seing my friends and to spending time with my family.